

Citroen C5 Haynes Manual Grepbook

Excel 2013 and 2010 for Seniors
The Leadership Training Activity Book
Historic Buildings of Northland and Auckland

Excel 2013 and 2010 for Seniors

The Leadership Training Activity Book

Gives trainers information they need to teach and apply leadership competencies participants need. Featuring adaptable exercises on a range of leadership topics, this collection of activities is an all-in-one resource for trainers seeking to prepare leaders.

Historic Buildings of Northland and Auckland

Microsoft's well-known spreadsheet program Excel is user-friendly and offers a wide range of features and built-in functions for many different uses. The book Excel 2013 and 2010 for SENIORS will teach you how to perform such tasks as entering data and formulas, formatting cells, designing charts and graphics, creating address lists, sorting, and filtering. This book also demonstrates how to make a cash book and explores other topics such as creating estimates, budgets, pivot tables and mailings. With thorough explanations and step-by-step instructions, this book makes every task discussed easy to perform. Please note: In order to work with this book, you need to own Excel 2013 or Excel 2010 and have it already installed on your computer or have a subscription to Office 365, the online version. Suitable for: Microsoft Excel 2013 and Excel 2010 Windows 8.1, 7 and Vista

[ROMANCE](#) [ACTION & ADVENTURE](#) [MYSTERY & THRILLER](#) [BIOGRAPHIES & HISTORY](#) [CHILDREN'S](#) [YOUNG ADULT](#) [FANTASY](#) [HISTORICAL FICTION](#) [HORROR](#) [LITERARY FICTION](#) [NON-FICTION](#) [SCIENCE FICTION](#)